

WESTMINISTER VILLAGE HOMEOWNERS ASSOCIATION
35 Westminister Village Blvd.
Sharpsburg, GA 30277

**ARCHITECTURAL CONTROL COMMITTEE
MODIFICATION REQUEST FORM**

Name: _____ Date: _____

Address: _____

Home Phone: _____ Work Phone: _____

Projected Start Date of Work: _____ How Long to Complete: _____

Please provide the Architectural Control Committee with all the information necessary to evaluate the request thoroughly and expeditiously. Each request must include specific info and details to show that the request meets the design guidelines of Westminister Village Homeowners Association. Requests should include such things as site plans denoting lot pictures, drawings, sketches showing size or dimensions, colors and materials to be used. Unless otherwise indicated below, I represent and warrant that the requested changes conform and will be made in strict conformance with the Westminister Village Association Guidelines. If you need more room to describe your project, or to request a variance from the lines set forth in the Association Guidelines, attach additional pages.

Description of modification requested (attach detailed plans, pictures and/or drawings):

I understand and agree that no work on this project shall commence until written approval of the Architectural Control Committee has been received by me, and that if work has commenced, I agree to cease work until the ACC has reviewed the request, approved it, and given written approval for the work to resume. I understand that I am responsible for complying with all applicable codes and county regulations. I further agree to submit a request for modification should any changes be necessary before completion of this project.

It is understood that plans and specifications are not approved for engineering or structural design or quality of materials, and that by approving such plans and specifications through the Architectural Control Committee, the members thereof, nor the Association assumes liability or responsibility therefore, nor for any defect in any structure constructed from such plans and specifications. Neither the Association, the Architectural Control Committee, the Board, nor the officers, directors, members, employees, and agents of any of them shall be held liable for damages to anyone submitting plans and specifications to any of them for approval, or to any Owner affected by these restrictions by reason of mistake in judgment, negligence, or nonfeasance arising out of or in connection with the approval or disapproval or failure to approve or disapprove any such plans or specifications. Every person who submits plans and specifications and every Owner agrees that he will not bring any action or suit against the Association, the Architectural Control Committee, the Board, or the Officers, Directors, Members, employees and agents of any of them to recover any such damages arising out of, resulting from, or related to the subject matter of this request, and hereby releases, remises, quits and covenants not to sue for all claims, demands, and causes of action arising out of or in connection with any judgment, negligence, or nonfeasance arising out of, resulting from, or related to the subject matter of this request, and hereby waives the provisions of any law which provides that a general release does not extend to claims, demands, and causes of actions not made at the time the release is given.

Owners Signature: _____ Date: _____

FOR ARCHITECTURAL CONTROL COMMITTEE USE Date Received: _____

Approved: _____ Not approved: _____ Reviewed by: _____ Date of completion: _____

Comments: _____

IF APPROVED, SUCH APPROVAL WILL EXPIRE IF WORK IS NOT COMPLETED BY THE DATE SO INDICATED ABOVE.