

**Westminister Village Homeowners Association
Clubhouse Rental Form**

A signed copy of the form and a deposit of \$100.00 must be turned in prior to receiving the door code or physical key. You may email this fillable form to board@westministervillagehoa.com or drop off a printed copy to Joshua Gonet (245 Westminister Village Blvd). Please annotate below whether you would prefer to utilize the August Smart App or receive a physical key.

You are required to clean the clubhouse prior to your departure. All trash is to be placed in trash bags and placed in the trash containers outside the clubhouse. All chairs and tables need to be stacked neatly.

You should bring tall kitchen trash bags and any cleaning supplies needed. A vacuum is provided at the clubhouse for your convenience.

Upon completion of your rental the clubhouse will be inspected. In the event of damage and/or if any cleaning is needed, a fee will be assessed and deducted from your deposit. You will receive the balance of the deposit via check after the repairs are completed.

If the clubhouse is left clean and damage free you will receive your deposit back in 3 – 5 business days.

Absolutely no glass bottles or containers are to be in the pool area at any times.

Absolutely no tape or nails or any item may be used on the walls or doors.

Make sure you lock the clubhouse when you leave.

Rental Date: _____ Time: _____ - _____

Homeowner Name _____ Address _____ Phone _____

Email _____ Homeowner Signature _____

August Smart App

Physical Key

HOA Use Only
Inspected by _____
Inspection Date _____
Good
Comments _____

Westminister Village Homeowner Association
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