

## **Westminister Village Homeowner Association Association General Information Disclosure**

Properties in this community are obligated to be members of the Westminister Village Homeowners Association. As a homeowner you will be required to pay annual dues and any applicable fees or fines to the Westminister Village Homeowner Association.

The current Homeowner Association dues and fees are as follows:

**Annual dues to be paid by December 31<sup>st</sup> each year - \$450.00**

**Annual dues paid after January 31<sup>st</sup> late fee - \$45.00**

**Replacement Pool Key Card - \$25.00**

**Association Closing packet - \$25.00**

*Annual dues and fees are subject to change. Pool key cards will be deactivated for failure to pay annual dues, fees or fines and could result in a lien on the property.*

There are recorded Restrictive Covenants and By-Laws governing the use and occupancy of properties in this community. These documents are matters of public record and can be obtained from the record office at the Coweta County Courthouse located in Newnan. To obtain PDF copies of the By-Laws and Covenants submit a request to the association via email to [board@westministervillagehoa.com](mailto:board@westministervillagehoa.com).

Homeowners for \_\_\_\_\_ are required to be members of the Westminister Village Homeowner Association. Homeowners agree to be compliant with the By-Laws and Restrictive Covenants for the Westminister Village Homeowner Association.

Buyer(s)Signature \_\_\_\_\_ / \_\_\_\_\_ Date \_\_\_\_\_

The following documents need to be **completed, signed and returned to the Association:**

Association General Information Disclosure

Closing Letter & Homeowner Transfer- *Association records will not be update until received.*

Directory Consent

Pool Access- *A welcome packet containing the key card will be delivered within 5 business days after completed closing papers are received. Key card cannot be activated without a signed consent form.*

Westminister Village Homeowner Association Contact Information

Address: 35 Westminister Village Blvd. Sharpsburg, Georgia 30277

Phone: 678-723-5705

Email: [board@westministervillagehoa.com](mailto:board@westministervillagehoa.com)

Website: [westministervillagehoa.com](http://westministervillagehoa.com)

**Westminister Village Homeowners Association**  
**Closing Letter & Homeowner Transfer**

Please collect the following applicable fees at closing and forward with the closing packet forms completed and signed to the Association via mail or email to the information listed below. Checks for the Association dues and fees need to be made out to the Association and mailed to the address listed below.

*The information on this form is considered confidential.*

Today's date \_\_\_\_\_

Closing date \_\_\_\_\_

Property Address \_\_\_\_\_ is in good standing with HOA.

Seller(s) \_\_\_\_\_

Buyer(s) \_\_\_\_\_

Closing Packet Request by: \_\_\_\_\_ Sent To: \_\_\_\_\_

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**Homeowner information transfers will not be made to Association records until all fees are paid and the completed closing packet is received.**

**Association Fee Information:**

**Membership Dues: \$450.00 to be paid by January 1<sup>st</sup> each year.**

**Membership Dues received after January 31<sup>st</sup> are subject to a \$45.00 late fee.**

**Closing Letter & Homeowner Transfer Form Fee: \$25.00**

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Association Fees Due from Seller:

Outstanding Membership Dues: \_\_\_\_\_ Late Fees: \_\_\_\_\_ Closing Letter: \_\_\_\_\_

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*Please Allow up to Five (5) Business days for processing after closing packet is received. Thank you for your assistance, if further information is needed please contact our Association's Secretary via phone, email or mail at the information provided below.*

*\*\*The information on this packet is considered confidential.*

Additional Information: \_\_\_\_\_

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## Westminister Village Homeowners Association Directory Consent & Distribution

Please **complete, Sign and Return** to the Association drop box in front of the clubhouse or via mail: 35 Westminister Village Blvd. Sharpsburg Georgia 30277.

The Association has permission to add only your name and address to the membership directory. If you would like to share a phone number and/or an email address please provide that information below. The contact information provided will be included in our Membership directory. This membership directory will be posted on our website [www.westministervillagehoa.com](http://www.westministervillagehoa.com) behind a **secure log in** for members only and/or available in hardcopy for purchase by current compliant homeowners. You will need to register a profile on the website to have access to the Homeowner only information and then request access for the directory.

Homeowner 1: \_\_\_\_\_ Homeowner 2: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Homeowner 1 Homeowner 2

Email: \_\_\_\_\_ Email: \_\_\_\_\_  
Homeowner 1 Homeowner 2

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_  
Homeowner 1 Homeowner 2

By signing above I understand that I am giving my consent for my information above to be published in the Westminister Village Homeowner Member Directory posted on the website [www.westministervillagehoa.com](http://www.westministervillagehoa.com). Directories are also available in hardcopy for purchase by current compliant homeowners. I understand that the information in the directory is only to be used for personal matters between homeowners in good faith.

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I **DO NOT** want my phone number or email published. Information provided is for HOA records only.

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To access the Homeowner Only information, go to [www.westministervillagehoa.com](http://www.westministervillagehoa.com) .

Click on **Forums**, enter the password: **2018WMV** – an email will be sent to you with a link to register a profile.

Click on Membership Directory to request access to the directory.

## Westminister Village Homeowners Association Pool Access

The amenity area is protected by a fence with a locked gate requiring a key card for access. The Homeowners Association has issued one pool access key card to each Westminister Village Address. The pool, tennis court and clubhouse are made available only to Homeowners in good standing and current annual dues have been paid in full. Key cards will be deactivated until any outstanding debt to the association has been paid.

**There is a \$25.00 fee for a replacement key card. The old card will be deactivated.  
THERE IS NO LIFEGUARD ON DUTY, SWIM AT YOUR OWN RISK!!**

The pool and tennis court are open daily from 8:00 am to 10:00 pm.

### Pool Rules are as follows:

1. **DIVING, RUNNING or ROUGH PLAY** is NOT allowed.
2. **NO ONE UNDER THE AGE Of 16** is allowed in the pool area without adult supervision.
3. **BICYCLES, SKATES, SKATEBOARDS, SCOOTERS** are NOT allowed in the pool or tennis area at any time.
4. **PROFANITY and DISORDERLY CONDUCT** will NOT be tolerated.
5. NO ANIMALS or PETS are allowed in the pool or tennis area at any time.
6. **ABSOLUTELY NO GLASS** of any kind is allowed in the pool area.
7. **SMOKING is PROHIBITED** in the pool and tennis area.
8. **PROPER SWIM ATTIRE** must be worn in the pool. No unprotected diapers are allowed in the pool.
9. Any person with a communicable disease, fever, skin rash or infection of any kind **should not** enter pool area.
10. Homeowners are responsible for their children and guests and must always accompany them.
11. Swimming is prohibited during heavy rain or thunder is heard or lightning is seen.
12. Clean up your area before leaving the pool. Put umbrellas down, move chairs back and place all trash in the receptacles.

I have read and understand the above information. By signing I agree to follow these rules and understand that breaking these rules could result in suspended access and subject to a fine.

Homeowner(s): \_\_\_\_\_ Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Emergency Phone # \_\_\_\_\_

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

\*\*Information on this form is considered confidential and collected for insurance purposes only.

Please list any additional children on the back.

HOA Use Only Card # _____
Date Issued: _____